



AGENDA STAYTON CITY COUNCIL

Monday, July 20, 2026

Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

HYBRID MEETING

The Stayton City Council will be holding a hybrid meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton's YouTube account. Please use the following option to view the meeting:

City Council Regular Session – <https://youtube.com/live/sMeErPfScgE>

Public Comment and Public Hearing Testimony: Meetings allow for in-person, virtual, or written public comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at citygovernment@staytonoregon.gov **no less than three hours prior to the meeting start time** to make arrangements to participate.

Comments and testimony are limited to three minutes. All parties interested in providing public comment or testifying as part of a public hearing shall participate using one of the following methods:

- **In-Person Comment:** Parties interested in providing in-person verbal public comment shall fill out a "Request for Recognition" form available at the meeting. Forms must be filled out and submitted to the Assistant City Manager or designee prior to the meeting start time.
- **Video or Audio Conference Call:** Parties interested in providing virtual public comment shall contact City staff at citygovernment@staytonoregon.gov **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comments.
- **Written Comment:** Written comment submitted to citygovernment@staytonoregon.gov **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the City Council's webpage where agenda packets are posted.

1. CALL TO ORDER

2. FLAG SALUTE

3. ANNOUNCEMENTS

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.
- c. Upcoming Community Events and Announcements

4. PUBLIC COMMENT**5. CONSENT AGENDA**

- a. July 6, 2026 City Council Regular Session Minutes

6. PRESENTATIONS

- a. Santiam Service Integration Team
- b. Stayton Police Department Citizens Academy

7. PUBLIC HEARING**8. GENERAL BUSINESS**

- a. **Ordinance No. 26-008, Repealing Stayton Municipal Code Chapter 2.08** **DECISION**
 - 1. Staff Report – Alissa Angelo
 - 2. Public Comment
 - 3. Council Discussion
 - 4. Council Decision

9. COMMUNICATION FROM CITY STAFF**10. COMMUNICATION FROM MAYOR AND COUNCIL****11. ADJOURN**

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodation, contact City Hall at (503) 769-3425.

CALENDAR OF EVENTS

JULY 2026				
Monday	July 20	City Council	6:30 p.m.	https://youtube.com/live/sMeErPfScgE
Monday	July 27	Planning Commission	7:00 p.m.	Stayton Community Center
AUGUST 2026				
Monday	August 3	City Council	6:30 p.m.	https://youtube.com/live/PdUSPI13lcU
Tuesday	August 4	Parks and Recreation Board	6:00 p.m.	City of Stayton – Conference Room
Monday	August 10	Budget Committee	6:30 p.m.	Stayton Community Center
Monday	August 17	City Council	6:30 p.m.	https://youtube.com/live/gA7DHCnQPxM
Wednesday	August 19	Library Board	6:00 p.m.	Stayton Public Library
Thursday	August 20	Public Arts Commission	6:00 p.m.	City of Stayton – Conference Room
Monday	August 31	Planning Commission	7:00 p.m.	Stayton Community Center
SEPTEMBER 2026				
Tuesday	September 1	Parks and Recreation Board	6:00 p.m.	City of Stayton – Conference Room
Monday	September 7	CITY OFFICES CLOSED IN OBSERVANCE OF LABOR DAY HOLIDAY		
Tuesday	September 8	City Council	6:30 p.m.	https://youtube.com/live/qvN2UYyECc4
Wednesday	September 16	Library Board	6:00 p.m.	Stayton Public Library
Thursday	September 17	Public Arts Commission	6:00 p.m.	City of Stayton – Conference Room
Monday	September 21	City Council	6:30 p.m.	https://youtube.com/live/UwIOJQYUf24
Monday	September 28	Planning Commission	7:00 p.m.	Stayton Community Center
OCTOBER 2026				
Monday	October 5	City Council	6:30 p.m.	https://youtube.com/live/qH6An875SI8
Tuesday	October 6	Parks and Recreation Board	6:00 p.m.	City of Stayton – Conference Room
Monday	October 19	City Council	6:30 p.m.	https://youtube.com/live/Bqhvy73YSLc
Wednesday	October 21	Library Board	6:00 p.m.	Stayton Public Library
Thursday	October 22	Public Arts Commission	6:00 p.m.	City of Stayton – Conference Room
Monday	October 26	Planning Commission	7:00 p.m.	Stayton Community Center
NOVEMBER 2026				
Monday	November 2	City Council	6:30 p.m.	https://youtube.com/live/7uEKFLJQ5q0
Tuesday	November 3	Parks and Recreation Board	6:00 p.m.	City of Stayton – Conference Room
Wednesday	November 11	CITY OFFICES CLOSED IN OBSERVANCE OF VETERANS DAY HOLIDAY		
Monday	November 16	City Council	6:30 p.m.	https://youtube.com/live/PsbYBISxYiw
Wednesday	November 18	Library Board	6:00 p.m.	Stayton Public Library
Thursday	November 19	Public Arts Commission	6:00 p.m.	City of Stayton – Conference Room
Thursday	November 26	CITY OFFICES CLOSED IN OBSERVANCE OF THANKSGIVING DAY HOLIDAY		
Friday	November 27			
Monday	November 30	Planning Commission	7:00 p.m.	Stayton Community Center

**City of Stayton
City Council Minutes
July 6, 2026**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
Time Start: 6:30 P.M. **Time End:** 9:19 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Brian Quigley	Julia Hajduk, City Manager
Councilor Ken Carey (excused)	Alissa Angelo, Assistant City Manager
Councilor Leonard Hays	Gwen Johns, Police Chief
Councilor Jordan Ohrt	Janna Moser, Library Director
Councilor David Patty	James Brand, Finance Director
Councilor Stephen Sims	Jennifer Siciliano, Community & Economic Development Director
	Melanie Raba, Acting Public Works Director
	Dean Butler, Police Sergeant

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the agenda	Mayor Quigley requested the Council add a letter “c” to this section to allow for general announcements at the beginning of the meeting.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	Councilor Ohrt declared ex parte contact regarding the pool.
Public Comment	
a. Nick Raba	Mr. Raba shared information on the upcoming Stayton-Sublimity Chamber of Commerce Summerfest event.
b. Paul Hartmann	Mr. Hartmann requested information on the Detroit Dam Drawdown and shared concerns about the potential impact on Santiam Hospital.
c. Ryan Yarzak	Mr. Yarzak shared Detroit Dam Drawdown concerns and potential impacts on Santiam Hospital.
d. Casey Falconer	Mr. Falconer provided comments on code enforcement and police response. Additionally, shared frustrations regarding the Sylvan Springs wetland issues.
e. Damian Centanni	Mr. Centanni expressed concerns regarding the Public Works Director position and exit of interim Director Barry Buchannan.
f. Larry Larimer	Mr. Larimer spoke on the noise issues in his neighborhood and concerns regarding the proposed code amendments.
g. Stephanie Hartmann	Ms. Hartmann spoke on the noise issue and proposed code amendments.

h. Penny DeTello	Ms. DeTello spoke on the noise issues in her neighborhood and objected to a letter being sent to the neighbor regarding the code amendments.
i. Noreen Chamberland	Ms. Chamberland spoke in support of the pool.
j. Mark Kronquist	Mr. Kronquist provided comment regarding pool funding.
k. Diana Cvitanovich (written comment)	Mayor Quigley read written comment provided by Diana Cvitanovich.
Consent Agenda a. June 15, 2026 City Council Regular Session Minutes b. Resolution No. 26-018, Accepting the Abstract of Election Results from the May 19, 2026 Primary Election	Motion from Councilor Sims, seconded by Councilor Patty, to approve the Consent Agenda, as presented. Sims, Quigley, Hays, Ohrt, Patty: Yes Motion passed 5:0.
Presentations	None.
Public Hearing	None.
General Business Parks and Pool Funding Options Following Levy Failure a. Staff Report – Julia Hajduk	Ms. Hajduk reviewed the staff report. <u><i>Pool Discussion</i></u> Council questions and discussion regarding donations, salary savings, next steps beyond this fiscal year, swim lesson scholarships, insurance program funding, pool rate structure, and pledge certainty. <u><i>Parks Discussion</i></u> Council questions and discussion regarding salary savings, budget cuts, a Parks and Recreation District, the seasonal parks employee, levy funding, Wilderness Park, and importance of looking beyond this fiscal year. Ms. Hajduk explained staff is looking for consensus from Council that they concur with the proposals and if there is no objection, staff will bring a budget amendment forward at a future meeting and begin collecting pledges. Continued questions and discussion on how the pool continues to operate now that June 30 th has passed. Staff responded. <u><i>Phyllis Bond</i></u> – Ms. Bond commented regarding pool pledges.
b. Public Comment	

c. Council Discussion

Second Reading Ordinance No. 26-004, Annexation and Zone Change at 11641 Shaff Road with Amended Medium Density (MD) Residential Zone

a. Staff Report

b. Council Discussion

c. Council Decision

Ordinance No. 26-006, Amending Chapter 8.04 of the Stayton Municipal Code to Regulate Off-Road Vehicle Noise

a. Staff Report

b. Public Comment

Jack Burnett – Mr. Burnett stated there is interest in pursuing a district but felt it a shorter-term levy may be necessary.

Larry Chamberland – Mr. Chamberland spoke about the importance of looking beyond this year and suggested a short-term levy be considered.

Casey Falconer – Mr. Falconer shared confusion and stressed the importance of considering the future beyond the upcoming year.

Council discussion and suggestions regarding a swim team maintenance fee, looking deeper at the general fund and police services, and the upcoming Budget Committee meeting. Staff responded.

There was Council consensus to pursue the staff proposal and quickly begin looking at next steps beyond this fiscal year.

Ms. Siciliano reviewed the staff report.

Nothing further.

Motion from Councilor Sims, seconded by Mayor Quigley, to approve Ordinance No. 26-004, approving the application of Kevin and Paige Butler for annexation (Land Use File #10-08/25), as presented by staff.

Sims, Quigley, Patty: Yes

Hays, Ohrt: No

Motion passed 3:2.

Ms. Hajduk and Chief Johns reviewed the staff report and addressed concerns raised during public comments. Discussion regarding property owner notification, Marion County's code, sound amplification, and retaliation. Staff responded.

Stephanie Hartmann – Ms. Hartmann shared concerns regarding the neighbor being cited and retaliation from him.

Casey Falconer – Mr. Falconer questioned police officer discretion in enforcement of this issue.

Resolution No. 26-020, Authority to Undertake Projects and Designate a Loan Signer a. Staff Report – James Brand b. Public Comment c. Council Discussion d. Council Decision	Mr. Brand reviewed the staff report. None. Council questions and discussion on the loan documents, DEQ stipulations, the bid process, and whether this can run concurrently with the intertie project. Staff responded. Motion from Councilor Ohrt, seconded by Councilor XXXX, to approve Resolution No. 26-020, as presented. Sims, Quigley, Hays, Ohrt, Patty: Yes Motion passed 5:0.
Communications from City Staff	Ms. Hajduk inquired if Council still wanted to pursue a work session with the Teen Center and Valor Mentoring. They did not. Additionally, she inquired if there was interest from Council members in participating in the Teen Center’s upcoming golf tournament. Discussion of ice cream socials and recent Stayton feature in Willamette Living magazine. Mr. Brand announced the City has a new Municipal Court Clerk / Accounting Specialist, Stephanie Gonzales. Chief Johns thanked everyone for their work on the 4th of July and shared information regarding the Police Department.
Communications from Mayor and Council	Mayor Quigley spoke about his support of the Police and his reasoning behind his statements from earlier in the meeting. Councilor Sims inquired about the Mill Creek Site Plan. Ms. Hajduk shared this would be the topic of discussion at the next Council work session. Additional discussion and concerns regarding the drawdown and the City’s contact with Santiam Hospital. Staff responded. Councilor Sims and other council members shared their concerns regarding Code Enforcement and Barry Buchanan no longer being with the City. Councilor Ohrt asked if there could be discussions of modifying the zoning code to allow townhomes in Medium Density. Staff responded.

	Councilor Ohrt again stressed the importance of reaching out to those we know are directly impacted by items on the agenda such as the Noise code amendments.
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APPROVED BY THE STAYTON CITY COUNCIL THIS 20TH DAY OF JULY 2026, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: _____

By: _____
 Brian Quigley, Mayor

Date: _____

Attest: _____
 Julia Hajduk, City Manager



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Brian Quigley and the Stayton City Council
FROM: Alissa Angelo, Assistant City Manager
DATE: July 20, 2026
SUBJECT: Ordinance No. 26-008, Repealing Stayton Municipal Code Chapter 2.08

ISSUE

The issue before the Council is Ordinance No. 26-008, repealing Stayton Municipal Code (SMC) Chapter 2.08.

ENCLOSURE(S)

- Chapter VIII, Section 34 of the Stayton City Charter
- Ordinance No. 26-008

BACKGROUND INFORMATION

At the May 19, 2026 Primary Election, the updated Stayton City Charter was passed by the citizens of Stayton. The updated charter included updates to Chapter VIII, Section 34. "City Manager," which is duplicative of SMC 2.08. In speaking with the City's legal counsel, Ross Williamson, it was recommended SMC 2.08 be repealed in its entirety due to it being repetitive and creating potential confusion and conflicts.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Staff recommends adoption of Ordinance No. 26-008.

MOTION(S)

1. Approve Ordinance No. 26-008.

Motion to approve Ordinance No. 26-008, repealing Stayton Municipal Code Chapter 2.08, as presented.

2. Amend Ordinance No. 26-008.

Motion to amend Ordinance No. 26-008 as follows ...

Following the amendment motion, a motion to adopt the amended Ordinance:

Motion to adopt Ordinance No. 26-008, as amended.

3. Reject Ordinance No. 26-008.

No motion necessary.

CHAPTER VIII - APPOINTIVE OFFICERS

SECTION 34. CITY MANAGER.

- (a) The office of city manager is established as the administrative head of the city government. The city manager is responsible to the council for the proper administration of city business. The city manager will assist the council in the development of city policies and carry out policies set by ordinances and resolutions.
- (b) A majority of the council must appoint and may remove the manager. The appointment must be made without regard to political considerations and solely on the basis of education and experience in competencies and practices of local government management.
- (c) The city manager must:
 - (1) Attend all council meetings unless excused by the mayor or council;
 - (2) Make reports and recommendations to the council about the needs of the city;
 - (3) Administer and enforce all city ordinances, resolutions, franchises, leases, contracts, permits and other city decisions;
 - (4) Appoint, supervise, and remove city employees;
 - (5) Organize city departments and administrative structure;
 - (6) Prepare and administer the annual city budget;
 - (7) Administer city utilities and property;
 - (8) Encourage and support regional and intergovernmental cooperation;
 - (9) Promote cooperation among the council, staff, and citizens in developing city policies and building a sense of community;
 - (10) Perform other duties as directed by the council; and
 - (11) Delegate duties but remain responsible for actions of all subordinates.
- (d) The mayor and councilors may not directly or indirectly attempt to coerce the manager or a candidate for the office of manager in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts. To coerce means the act of using threats, intimidation, or undue pressure to influence the manager's decisions or actions. Violation of this prohibition is grounds for removal from office by a majority of the council after a public hearing. In public meetings, council members may discuss or suggest anything with the manager relating to city business.
- (e) When the manager is temporarily disabled from acting as manager or when the office of the manager becomes vacant, the council must appoint a manager pro tem. The manager pro tem has the authority and duties of manager, except that a pro tem manager may appoint or remove employees only with council approval.



ORDINANCE NO. 26-008
REPEALING STAYTON MUNICIPAL CODE CHAPTER 2.08

WHEREAS, at the May 19, 2026 Primary Election, the citizens of Stayton voted to adopt a new City Charter effective July 1, 2026;

WHEREAS, the updated charter included updates to Chapter VIII, Section 34. "City Manager" which is duplicative of Stayton Municipal Code (SMC) 2.08; and

WHEREAS, the City's legal counsel recommended SMC 2.08 be repealed in its entirety due to it being repetitive and creating potential confusion and conflicts.

NOW THEREFORE, THE STAYTON CITY COUNCIL ORDAINS AS FOLLOWS:

SECTION 1. Stayton Municipal Code 2.08 (Exhibit A) is repealed in its entirety.

ADOPTED BY THE STAYTON CITY COUNCIL THIS 20TH DAY OF JULY 2026.

Signed: _____, 2026

BY: _____
Brian Quigley, Mayor

Signed: _____, 2026

ATTEST: _____
Julia Hajduk, City Manager

EXHIBIT A

TITLE 2. ADMINISTRATION AND PERSONNEL

~~CHAPTER 2.08 CITY ADMINISTRATOR~~SECTIONS

~~2.08.110 Office Created~~
~~2.08.120 Appointment~~
~~2.08.130 Powers and Duties: Generally~~
~~2.08.140 Powers and Duties: Designated~~
~~2.08.150 Supervisory Authority~~
~~2.08.160 Expenditure of Public Funds~~
~~2.08.170 Compensation~~
~~2.08.180 Removal from Office or Resignation~~

~~2.08.110 OFFICE CREATED~~

~~The office of administrator is established as the administrative head of the city government. The administrator is responsible to the mayor and council for the proper administration of city business. The administrator will assist the mayor and council in the development of city policies, and carry out policies set by ordinances and resolutions. (Ord. 658, section 1[part], 1989; prior code section 2.620)(Ord. 780, section 1[part], March 3, 1998) (Ord. 917, January 2010)~~

~~2.08.120 APPOINTMENT~~

~~The mayor must appoint and may remove the administrator with the consent of the council. The appointment must be made without regard to political considerations and solely on the basis of education and experience relating to local government management. (Ord. 658, section 1[part], 1989; prior code section 2.623) (Ord. 917, January 2010)~~

~~2.08.130 POWERS AND DUTIES: GENERALLY~~

- ~~1. The duties of the administrator must be set by ordinance. (Ord. 658, section 1[part], 1989; prior code section 2.625) (Ord. 917, January 2010)~~

~~2.08.140 POWERS AND DUTIES: DESIGNATED~~

~~The powers and duties of the city administrator are as follows:~~

- ~~1. To act as budget officer for the city, and to prepare the budget including proposals for each department for consideration by the council and budget committee; (Ord. 1070, December 16, 2024)~~

TITLE 2. ADMINISTRATION AND PERSONNEL

2. ~~To act as purchasing agent to such limitations as may be from time to time adopted by the council, but in no event shall the administrator bind the city for any nonbudgeted purchase without prior council approval;~~
3. ~~To act as administrative head and business agent of all departments of the city government, subject to the control and direction of the mayor and council;~~
4. ~~To prepare and furnish all reports requested by the mayor and council;~~
5. ~~To see that all ordinances are enforced and that the provisions of all franchises, leases, contracts, permits, and privileges granted by the city are observed;~~
6. ~~To collect all sums of money due the city, whether by way of fees, liens, assessments, taxes, special assessments, or any other source whatsoever;~~
7. ~~To supervise the operations of all public works utilities owned and operated by the city and to have general supervision over all city property;~~
8. ~~To meet with private citizens and interested groups seeking information or bringing complaints and attempt to resolve problems and complaints fairly and to report same to the mayor and council;~~
9. ~~To devote his entire time to the discharge of official duties, attend all meetings of the council unless excused therefrom by the council or mayor, and shall have the right to take part in all discussions coming before the council, but shall have no vote therein;~~
10. ~~To have all the duties and powers of the office of city recorder as provided in the city charter and state law. (Ord. 658, section 1[part], 1989; prior code section 2.630)~~
11. ~~The mayor and councilors may not directly or indirectly attempt to coerce the administrator or a candidate for the office of administrator in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts. Violation of this prohibition is grounds for removal from office by a majority of the council after a public hearing. In council meetings, councilors may discuss or suggest anything with the administrator relating to city business. (Ord. 917, January 2010)~~

2.08.150 ~~SUPERVISORY AUTHORITY~~

1. ~~The administrator has, in exercising general charge, supervision and control over all nonelective city employees and their work with the exception of the municipal judge. (Ord. 780, March 3, 1998).~~
2. ~~The council may, by motion, resolution, or ordinance, provide rules under which the administrator shall exercise such general supervision. (Ord. 658, section [part], 1989; prior code section 2.635)~~

TITLE 2. ADMINISTRATION AND PERSONNEL

~~2.08.170 ——— COMPENSATION~~

~~The salary of the city administrator shall be such sum as shall be from time to time determined by majority council action. (Ord. 658, section 1[part], 1989; prior code section 2.637)~~

~~2.08.180 ——— REMOVAL FROM OFFICE OR RESIGNATION~~

~~1. ——— The administrator may be removed from office by the mayor with the consent of the majority of the council upon thirty (30) days' written notice setting forth the reasons for removal.~~

~~2.1. ——— The administrator shall also give the council thirty (30) days' written notice of resignation from office. (Ord. 658, section 1[part], 1989; prior code section 2.640)~~